

驗證過程

諮詢洽談
Consultation



- 提出意見，交換訊息
- Address opinions and exchange information.

填寫申請書
Fill in the application



- 詳填申請表，部份需中、英文
- Fill out the application Form Thoroughly, and some sections should be in both Chinese and English.

報價
Quotation



- 按要求評估費用及確認驗證時間
- Quote as the inquiry and confirm the certification Schedule.

合約
Contract



- 經雙方確認簽訂正式合約
- Sign contract after confirmed by both sides.

文件審查
Document Review



- 以郵寄或E-mail方式提供文件(品質手冊、程序書)
- Provide documents (Quality Manual, Procedures) by mail or E-mail.

第一階段評鑑
Stage1



- a.確認申請資料與現場是相符的。b.確認管理系統均已準備完成。
- Confirm the Application Data Comply with onsite. Confirm the management system was implemtent.

額外拜訪
Extra visit

NO

第二階段評鑑
Stage1



- 執行正式評鑑，並告知稽核結果。
- Conduct the formal assessment and inform auditing results.

YES

推薦發證
Formal Assessment



- 收到矯正措施報告確認改善成效後即可推薦發證
- After receiving the corrective action report, review the offective you can recommend issuance certificate.

頒發證書
Certificate Awarded



- 大約三至四週可收到，頒發正式有效證書。
- The valid certificate will be awarded around 3-4weeks latar.

追蹤稽核
Surveillance Audit



- 追續評鑑可選擇半年一次或一年一次
- Surveillance audit could be conducted optionally, once or twice per year.

持續服務
Continuous Services

- 維護證書之有效，並協助貴公司持續改進您的業務管理定期提供品質及管理新訊
- Maintain the validation of the certification and assist your company to continuously upgrade opeation efficiency; mean while, provide information on quality and management issues, periodically.